

HUI 'O NA WAHINE SCHOLARSHIP PROGRAM 2024-2025



Thank you for your interest in the Hui `O Na Wahine Scholarship. The Hui `O Na Wahine is a military and retiree spouses' club at Schofield Barracks, Hawaii. Our scholarship program recognizes awardees for their academic commitment, volunteer work, professional experience, and extracurricular involvement. We also assess qualities such as resiliency, grit, and leadership skills. Scholarships are funded through our annual fundraising efforts, which contribute to our Scholarship and Welfare account.

I. ELIGIBILITY FOR THE 2024-2025 SCHOLARSHIPS

- A. All applicants must be spouses or dependent children of active duty, reserve, retired active duty, or deceased military personnel who are assigned to or reside on Oahu, Hawaii **OR** spouses or dependent children of DOD civilians who are assigned to or reside on Oahu, Hawaii.
- B. Applicant must be a graduating high school senior (public, private, or homeschooled) and plan to attend an accredited college, business school, trade school, or non-traditional school within the next academic year **OR** applicant must be currently enrolled in, accepted to, or have applied to an accredited college, business school, trade school, or non-traditional school no later than **2 March 2025**.
- C. Applicants must not have accepted any **full-ride** scholarship (military academy appointment, athletic scholarships, etc.).

II. CRITERIA FOR SCHOLARSHIP

The scholarship shall be based upon the following:

- A. Academic Record
- B. Extracurricular Activities and Work Experience
- C. Community Service
- D. Personal Essay
- E. Two Letters of Recommendation

**The Hui'O Na Wahine Spouses Club
proudly supports students who are part
of the Americans with Disabilities Act to
apply for our scholarships.**

III. HOW AND WHEN TO APPLY

- A. Applications and letter of recommendation forms will be available online at <http://www.schofieldspousesclub.com/scholarship--welfare.html> beginning **26 October 2024**. (We are not affiliated with the *Hui 'O Na Wahine* Fort Shafter spouses' club, so please be careful not to fill out their application.)
- B. When you open the application, go to file > make a copy and then create your responses on that copy. Applications must be submitted electronically in **PDF format**. Digital signatures are acceptable.
- C. **ALL PORTIONS** of the application, including recommendations, must be emailed **NO LATER THAN 1 FEBRUARY 2025** to the following: huischolarshipchair@gmail.com
- D. All materials sent to the Scholarship Committee become the property of the Hui `O Na Wahine and **will not** be returned.



- E. Neither the Scholarship Chair nor the Scholarship Committee assumes responsibility for lost or misdirected application packets, reference letters, or transcripts.
- F. For more information, contact huischolarshipchair@gmail.com

IV. ACKNOWLEDGMENT OF APPLICATIONS

All applications will be acknowledged upon initial receipt within 72 hours. One week before the application deadline, all applicants will receive a status of completion update via email.

V. NOTIFICATION OF AWARD

- A. Recipients of the scholarships will be notified on or about **1 April 2025** and will receive an invitation to a recognition ceremony scheduled in late April 2025.
- B. The check will be endorsed **to the scholarship recipient's academic institution** and mailed directly to the academic institution upon receipt of a copy of a letter of acceptance or semester's schedule, student ID number, and registrar mailing address sent to the Hui Treasurer via email: huioptreasurer@gmail.com; **no later than 15 September 2025**. Any unusual circumstances that might delay the student's educational schedule must be brought to the attention of the Scholarship Chair and/or the Hui President before this date to determine continued eligibility for the award.
- C. Applicants who do not receive a scholarship will be notified in writing during the month of April.



APPLICATION INSTRUCTIONS

I. GENERAL REQUIREMENTS

The completed application packet shall consist of the following:

A. Fully completed application form

B. Personal Essay following these guidelines:

- Typed, double-spaced, 12-point font (Times New Roman) with a minimum of 500 words and a maximum of 1,000 words in length.
- Your **narrative** essay should have an original title and should be written in the first person (I, me, myself). DO NOT USE YOUR NAME, or in any other way, identify yourself in your essay. The committee will judge all applications anonymously to preserve objectivity.
- Essays will be scored on **ideas, organization, voice, word choice, sentence fluency, and conventions.**
- This year, you may choose one of the following for your narrative essay topic:
 1. Describe how growing up in a military family, with its frequent relocations and long deployments, has shaped your resilience and adaptability. How will these experiences benefit your higher education and future career?
 2. Living in Hawaii provides a unique blend of cultural experiences. Reflect on how this cultural exchange has shaped your worldview. How have you learned from both the local Hawaiian community and the military community, and how do you plan to apply these lessons in your future education or career?
 3. What is one object in your possession that you would never give away to a Thrift Shop and why?

C. Reference Letters (please access reference letter file at

<http://www.schofieldspousesclub.com/scholarship--welfare.html>):

- Two reference letters: These letters can come from a teacher, employer, volunteer supervisor, religious leader, troop leader, or a respected member of the community with whom you have been associated; however, **Hui 'O Na Wahine Board members, Hui Scholarship Committee members, and personal friends are not allowed to write a recommendation.**
- Applicant must request teachers, employers, volunteer supervisors, religious leaders, troop leaders, and/or respected community members complete the reference form on his/her behalf and email them directly to the scholarship chair (huischolarshipchair@gmail.com), dated no later than **1 February 2025.**
- It is **the responsibility of the applicant** to submit **our blank reference letter forms** to teachers, faculty sponsors, employers, and volunteer supervisors. ****No other format of reference letter will be accepted.**

D. Fully completed **Application Checklist** and **Statement of Privacy and Plagiarism and Acknowledgement of Conditions** initialed and signed.

E. Copies of orders assigning applicant to Oahu or proof of eligibility status.



F. Official or notarized transcripts must be emailed directly to huischolarshipchair@gmail.com **OR** mailed directly by your institution **NLT 1 February 2025** to:

Hui 'O Na Wahine

ATTN: Scholarship Chair

126 Neff Street

PMB 335

Wahiawa, HI 96786

II. GRADUATING HIGH SCHOOL SENIORS ONLY

Academic Requirements:

- **Official transcripts** from public or private high school(s) (will contain an official stamp or watermark). Unofficial copies will not be accepted, however, electronic transcripts sent directly to the scholarship chair from your school are acceptable. **Notarized transcript** or documentation for homeschooled students.

III. CONTINUING EDUCATION STUDENTS ONLY

Academic Requirements:

- **Official college transcripts** if currently attending a college, business school, trade school, or non-traditional school. Copies of unofficial college transcripts will NOT be accepted, however, electronic transcripts sent directly to the scholarship chair from your school are acceptable.
- A copy of your high school transcript, homeschool transcript/documentation, or GED is required if the applicant has less than twenty (20) college semester hours completed. Please email a scanned copy with your application NLT 2 February 2024.
- If you have attended multiple colleges, only submit your two most recent college transcripts. The scholarship chair will contact you if the Scholarship Committee requests additional transcripts.